

Sept. 20, 2011

Dear Senior Parents,

Many of you are familiar with the photographs I take and share of Burroughs students. To complement my hobby, I am one of the sponsors of the yearbook along with Judy Grand who edits the yearbook and receives senior ad orders. I have truly enjoyed my four years as sponsor and am looking forward to working with this year's yearbook staff as they create the 2012 *Governor*. The staff cannot do it alone, however. They and I need your help.

Attached is the information you need for your son's or daughter's senior photograph and paragraph for the 2012 *Governor* where each senior will be pictured prominently. Please read the enclosed information and mark your calendar with these important deadlines.

DEADLINES

Senior Picture and Paragraph (required): **Wednesday, November 16, 2011**

Senior Ad (optional): **Monday, December 12, 2011, 4:00 pm**

Senior Ad (Late Fee applies) **Monday, January 9, 2012 by 4:00 pm**

Deadlines at Burroughs are often flexible. Yearbook deadlines are not. The yearbook staff must complete yearbook pages each month in order for the yearbook to be printed and shipped in time for Field Day. All students -- especially seniors -- would be very disappointed not to receive their yearbooks at the end of May. Please, meet the November 16th deadline for the senior picture and paragraph. We don't want your child's picture to be missing from his or her senior yearbook!

You might also like to purchase a senior ad. Information about how to make this optional senior ad is attached. Making a senior ad is fun as you look back over years of photographs and choose those special ones for your ad. Having made several myself, I also know that it can be very time consuming and emotional. Please plan ahead and give yourself enough time to create your ad.

Senior ads also have a deadline, **Monday, December 12th, 2011**. Here you have a little flexibility. You may turn your ad in late for a \$50 extra late charge. Your ad **must be submitted by 4:00 pm on Monday, January 9th, 2012**. **After that, no ads will be accepted.**

If you have questions about the senior picture, senior paragraph, or senior ad, please call (993-4040 x359) or e-mail me (mbahe@jburroughs.org).

Yours truly,

Margaret Bahe